



Different Ways to Begin an Exam – Health History

1. Use FormFox Order to create a pre-order

*The Collection Site will need to have a FormFox Order Login

If the patient shows up without an authorization form, a FormFox Order Pre-Order can be created during the check-in process. Once the authorization form has been created, provide the patient with the Authorization Form Barcode Number. Patients can complete the Health History portion of the exam using their personal devices while waiting. Collection sites can also opt for a computer/iPad in the waiting room for patients to use as well.

2. Begin an Exam from Scratch

Medical Support Staff (MSS) can create DOT Physical Exams from scratch by using the 'DOT Physical Exam' button found on the home page.



DOT Physical Exam

The MSS can complete the health history portion of the exam with the patient or allow the patient to complete the tabs once in a room. (Make sure they click 'submit' to save any entered information.) Note: The exam wizard will not be locked down for patient use only. Please provide thorough instructions of what needs to be completed if allowing the patient to fill out their Health History with the MSS login.